



2-5 September 2021

## TERMS & CONDITIONS

[ilca2021.org](https://ilca2021.org)

### Organisation of ILCA Annual Conference 2021 (the Virtual Conference).

International Liver Cancer Association (**ILCA**) will host its 15<sup>th</sup> Annual Conference in the format of a virtual conference on 2 – 5 September 2021 (the “**Virtual Conference**”). MCI Benelux S.A. (“**MCI**”) will support ILCA as it is responsible for registration aspects of the Virtual Conference for participants. On registering for the event, participants (also referred to as “**you**”) are entering an agreement with ILCA and MCI. By registering to the Virtual Conference, you are indicating your acceptance to the terms and conditions set out below.

### Format and Conference Dates

Education and scientific content will be available in the following format:

- LIVE streaming: Thursday, 2<sup>nd</sup>, Friday, 3<sup>rd</sup>, Saturday 4<sup>th</sup> and Sunday 5<sup>th</sup> September beginning at 13:45 CET. All live broadcast content will be available for on-demand viewing 3 months after the conference.

### Registration Fee

All participants must register for the Virtual Conference via the online registration system. Online registration will be open for the duration of the conference.

Registration Fees for different categories of the Virtual Conference are shown on the Registration page [here](#)\*

### Registration Fee for Participants includes:

- Admission to all sessions
- Availability of all virtual conference content for “on-demand” viewing during 3 months after the event

*\*The following VAT rules are applicable:*

#### **VAT 21%**

- *Customer is a legal person registered in Belgium*
- *Customer is a natural person residing in Belgium*

- *Article 45 Council Directive 2006/112/EC: customer is a natural person residing in the EU;*

- *Article 45 Council Directive 2006/112/EC: customer is a natural person residing outside the EU.*

#### **VAT 0%**

- *Article 44 'Reverse Charge' Council Directive 2006/112/EC: customer is a legal person registered in the EU;*

- *Article 44 'Outside Scope' Council Directive 2006/112/EC: customer is a legal person registered outside the EU;*

## **Methods of Payment**

Payments can be made via credit card. Confirmation of your credit card payment, along with the registration confirmation, will be made available immediately after the payment, not only by sending an email but also by being notified by an on-screen message. Payment must be made before the stated deadline that applies to your application.

Please let us know in case you cannot process payments by credit card. In this case, we can process your payment via bank transfer. Please contact the organizers of the ILCA Virtual Conference at [events@ilca-online.org](mailto:events@ilca-online.org) for further details.

### **Payment via Credit Card**

Visa, American Express or Mastercard are accepted for credit card payments, which can be made online during the registration process.

In case of rejected online credit/debit card payment, the delegate is recommended to log into the registration system and try to process the payment again. Should the trouble with the payment persist, the participant is advised to contact the credit/debit card issuer/bank first and check if online transactions are not disabled on the credit/debit card. Afterwards, the registration can be processed again.

*Online payments service provider: Ingenico.*

## **Registration Cancellation & Refund Policy**

All registration cancellation requests should be sent in writing to [events@ilca-online.org](mailto:events@ilca-online.org).

**The following cancellation fees will apply:**

- Cancellations received up to 20 June: full refund minus a 45€ administrative fee (excluding applicable VAT)
- Cancellations received as of 21 June: no refund possible

All refunds are subject to prevailing exchange rates. Refunds will be made after the event in the same manner as the original payment was received. If bank charges apply, they will be deducted from the refunded amount.

**Registration replacement requests** should be sent in writing to [events@ilca-online.org](mailto:events@ilca-online.org) by 2 August 2021 and can be accommodated at no costs until the above mentioned date. As of 3 August 2021, registration replacement requests will not be accepted, and the cancellation policy will apply.

### **Invoice**

The invoice will be provided to the participants only upon full payment. The invoice will be issued based on details supplied while registering (invoice details).

## **Modification and Cancellation of the Congress**

The organizers of the Virtual Conference reserve the right to modify the Virtual Conference programme, which is published as an indication only.

In the event of cancellation of the Virtual Conference, at any time, as a result of any event of “force majeure” or for other reasons that are beyond the control of ILCA, the participant shall waive any claim for damages or compensation except the amount paid for registration after deduction of actual expenses incurred in connection with the Event and there shall be no future liability for either party.

## **Use of Materials**

You agree not to reproduce, copy, or translate the Virtual Conference materials or create derivative works from them or modify them or in any way commercially exploit them without our prior written consent.

### **Photos and Videos**

Registration or attendance at, or participation in the ILCA Annual Conference 2021 (the Virtual Conference) and ILCA's other activities constitutes an agreement by the registrant or attendee to consent to ILCA's use and distribution (both now and in the future) of the registrant or attendee's image or voice recording in marketing materials, photographs, videotapes, electronic or digital reproductions, website content, and audio recordings of such events and activities and to waive any right to compensation or remuneration for the use of such images or voice recordings.

## Disclaimer and “force majeure”

ILCA and MCI do not accept liability for any damages or costs in the event of Internet connection disruption, network disruption and costs incurred because of “force majeure”. “Force majeure” reasons include but are not limited to: war or threat of war, riots, civil strife, terrorist activity, industrial disputes, natural or nuclear disaster, adverse weather conditions, epidemics, health risks, fire and closure of airports or airspace.

## Data Privacy and Security

The European General Data Protection Regulation (EU GDPR) entered into force as of 25 May 2018 and it involves some additions to data protection. ILCA and MCI take your privacy very seriously and perform their activities and services in compliance with GDPR requirements. MCI is acting as Data Processor for this event on behalf of ILCA. You can view the applied Privacy Policy [here](#).

## Responsibility

The participant acknowledges that he/she has no right to lodge damage claims against the organisers should the holding of the event be hindered or prevented by unexpected political or economic events or generally by force majeure, or should the non-appearance of speakers or other reasons necessitate programme changes. With registration, the participant accepts this proviso.

## Governing Law

Any dispute resulting from the above terms and conditions will be subject to Belgian law, and by accepting these terms you are submitting yourself to the exclusive jurisdiction of the courts of Belgium.

## Code of Conduct

ILCA and MCI are committed to enabling virtual events at which everyone can participate in an inclusive, respectful, and safe environment. We value each member and want all guests to have an enjoyable and fulfilling experience. Accordingly, we expect all attendees to show respect and courtesy to other people. All communication should be appropriate for a professional audience, including people of different backgrounds. Event members are solely responsible for their actions.

## Disclaimer

We believe that our different identities make us powerful as a community and organize the work of our teams accordingly. However, part of the content at virtual events is user-generated, and you may find other delegates’ or participants’ communications, graphics, audio files or

additional information inappropriate, offensive, harmful, inaccurate, dishonest, misleading, and/or deceptive. In this case, please, report an incident as described below.

## **Behaviour**

We ask that in interest of open and honest participation, you:

1. Behave in a way as to create a safe and supportive environment for all virtual event participants, including the organizers, moderators, attendees and speakers, and via all communication channels, including the live stream, break out discussions and social media.
2. Commit to a respectful curiosity, open-minded participation, and a positive, inclusive attitude, having empathy and tolerance for people who may not share your opinion and understand how your views might impact other people. Please, don't engage in any form of harassing, offensive, abusive, discriminatory, derogatory or threatening speech or behaviour, including (but not limited to) relating to race, gender, gender identity and expression, national origin, religion, disability, marital status, age, sexual orientation, physical appearance or other protected category.
3. Comply with the instructions of the moderator and any virtual event staff.
4. Do not make use of mechanisms, software or scripts in connection with the use of the platform or any action which is likely to impair the functionality of the platform, in particular, to overburden it.
5. Comply with all applicable laws.

## **Consequences**

Breaches of this Code of Conduct may result in disqualification from participating in the registered event but also future live and virtual events.

## **Reporting an incident**

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact the organizer by email [events@ilca-online.org](mailto:events@ilca-online.org).

Thank you for helping us make this a welcoming and friendly environment for all.